

Revised 10/02

### DEFINITIONS

AMS	Agricultural Marketing Service Responsible for purchasing commodities
Agreement	SDA document requiring an organization to abide by USDA and regulations and policies as a prerequisite to receiving donated food.
Application	Document completed by an organization desiring to receive USDA donated foods, which contains information necessary to determine their eligibility.
Arrival Date	Date of arrival of a shipment (delivery order) of donated food arrives at a distributor's warehouse. The arrival date is furnished to recipient agency on the Notice of Arrival Form.
Bonus Food	Any food not charged to entitlement. USDA may declare selected Group A and B foods to be bonus.
CACFP	Child and Adult Care Food Program
CAP	Commodity Acceptability Report
CCFP	Child Care Food Program
CFSA	Consolidated Farm Service Agency (formerly ASCS)
CNL	Child Nutrition Label
CNP	Child Nutrition Program
Commodity	Food purchased by the USDA and provided to eligible recipient agencies.
Commodity	A committee of supervisory and administrative personnel elected

Advisory Council	from SFAs, R/As and industry to advise SDA of ways to to improve the donated food program.
Commodity Code	Code comprised of a letter and a number designating a specific food and packaging size.
Commodity Fact Sheet	Information about a specific commodity
Commodity Specifications	Identifying product characteristics
Consignee	Contracted warehouse or agency to whom a shipment is assigned.
DA	Distributing Agency - Division of Food Distribution
DOD	Department of Defense
D/O	Delivery Order
D/O Number	A number assigned by the State Distributing Agency to identify a specific commodity shipment.
DSO	Defense Subsistence Office
DPSC	Defense Personnel Support Center
Disaster Feeding	Feeding victims of a disaster. Feeding site is usually a school or similar structure
Donated Food	Same definition as commodity. Used synonymously with commodity.
Eligible Outlet	Organization eligible to receive donated food.
End-Product	Final form of product prior to meal preparation or usage
Entitlement	The total dollar amount available for the receipt of commodities

by USDA to SFAs.

Entitlement Food	Both Group A and Group B foods having a dollar value which if accepted by the Recipient Agency will reduce their entitlement balance.
Expiration Date	The last day food may remain in a distributor's warehouse before a storage charge may be required by the distributor. Expiration date is furnished to recipient agency on Notice of Arrival Form.
EPDS	End Product Data Sheet
FDD	Food Distribution Division
FDP	Food Distribution Program. The program which provides surplus agricultural products for participating School Food Authority.
FCS	Food and Consumer Service (formerly Food and Nutrition Service (FNS))
FNS-57	Over, Short, Damaged Form. Sent from consignee to USDA when shipment is received over, short or damaged.
FY	Fiscal Year. A twelve month period. USDA fiscal year is from October 1 until September 30. School fiscal year is July 1 thru June 30.
Fair Share Allocation	Allocation of a food based on the Recipient Agency's number of reimbursable meals served as a percentage of the total reimbursable meals of all participating agencies.
FIFO	First In, First Out. Stock rotation by packing dates.
Group A Food	Usually foods such as meats, fruits, vegetables, and poultry purchased by USDA and charged against a recipient agency's Group A entitlement balance.

Group B Food	Usually food such as grain, oil, dairy and peanut products purchased by USDA and charged against a recipient's Group B entitlement balance.
Inventory	The amount of donated food on hand at any given time, including food in storage at the distributor's warehouse.
KDA	Kentucky Department of Agriculture
KDE	Kentucky Department of Education
KY-FD-1	Notice of Allocation Form (White Mailer). Form sent from State Distributing Agency to recipient agency containing test on commodities ordered.
KY-FD-2	Notice of Arrival Form (Pink Mailer). Form sent from State Distributing Agency to recipient agency notifying R/A that product has arrived in warehouse.
KY-FD-3	Request for Delivery Form. Form sent from recipient agency to distributor's warehouse requesting delivery of donated food.
NAC	National Advisory Council
NCP	National Commodity Processing
NSLP	National School Lunch Program
Out-Of-Condition	Food that has deteriorated in quality to the extent that it is unsafe for human consumption.
PAL	Planned Assistance Level. The calculated dollar amount in food available to the SFAs based on reported reimbursable meals served during the prior year; times the congressional mandated rate of assistance.

Piggyback Processing Contract	Highway truck trailer transported on a railroad flatcar. Contract between Federal, State or SFA authorizing a processor to convert donated food into a form.
R/A	Recipient Agency. Sometimes referred to as School Food Authority (SFA)
RCCI	Residential Child Care Institution
RDA	Recommended Dietary Allowance
Refund Application	Form used by recipient agency to claim refund for value of donated food used in end product from processor.
Federal Regulations	Federal Regulatory Authority that governs the donated food program, Title 7.CFR 250.11.
SBP	School Breakfast Program
SERO	Southeast Regional Office
SDA	State Distributing Agency - KY Division of Food Distribution
Section 6	Section 6 of the National Lunch Program Act as amended. Authorizes the purchase of food for distribution to schools and institutions participating in child nutrition program and specifies the level of assistance which is to be provided.
Section 32	Section 32 of the Agriculture Act of 1935 as amended. Authorizes the purchase and distribution of perishable commodities in order to remove surpluses and stabilize farm prices.
Section 416	Section 416 of the Agriculture Act of 1949 as amended. Authorizes the purchase and distribution of commodities for the purpose of supporting farm prices.

SFA	School Food Authority School district eligible and approved to participate in the National School Lunch, School Breakfast, Special Milk, and the Food Distribution Program.
SFSP	Summer Food Service Program
SMP	Special Milk Program
SNDA	School Nutrition Dietary Assessment
SOC	State Option Contract
SY	School Year - July 1 through June 30
USDA	United States Department of Agriculture. The federal agency responsible for administering the food distribution program.

## WEB SITE ADDRESSES

Agriculture Marketing Service (AMS) <http://www.ams.usda.gov/>

AMS commodity programs oversees marketing agreements and orders, administer research and

promotion programs, and purchase commodities for Federal food programs.

American School Food Service Association <http://www.asfsa.org/>

ASFSA has been advancing the availability, quality and acceptance of school nutrition programs as an integral part of education since 1946. The Association strives to see that all children have access to healthful school meals and nutrition education. The primary activities of the association are:

- Providing education and training
- Setting standards through certification and credentialing
- Gathering and transmitting regulatory, legislative, industry, nutritional and other types of information related to school nutrition
- Representing the nutritional interests of all children

American Commodity Distribution Association <http://www.commodityfoods.org/>

A non-profit professional trade association, ACDA is devoted to improvement of the U. S. Department of Agriculture (USDA) Commodity Food Distribution Program.

Center for Nutrition Policy and Promotion (CNPP) <http://www.usda.gov/cnpp/>

The Center for Nutrition Policy and Promotion was created in the U.S. Department of Agriculture, December 1, 1994, and is the focal point within USDA where scientific research is linked with the nutritional needs of the American public.

Division of Food Distribution [http://www.kyagr.com/cons\\_ps/food/index.htm](http://www.kyagr.com/cons_ps/food/index.htm)

Child Nutrition Division <http://www.fns.usda.gov/cnd/>

Farm Service Agency <http://www.fsa.usda.gov>

Stabilizing farm income, helping farmers conserve land and water resources, providing credit to new or disadvantaged farmers and ranchers, and helping farm operations recover from the effects of disaster are the missions of the U.S. Department of Agriculture's Farm Service Agency (FSA).

Food Nutrition Service <http://www.fns.usda.gov/fdd/>

USDA purchases commodities to remove surpluses from the marketplace and delivers them through the food distribution programs to State agencies. These agencies, in turn, provide them to schools and other outlets.

Food Safety Inspection Service <http://www.fsis.usda.gov/>

The Food Safety and Inspection Service (FSIS) is the public health agency in the U.S. Department of Agriculture responsible for ensuring that the nation's commercial supply of meat, poultry, and egg products is safe, wholesome, and correctly labeled and packaged, as required by the Federal Meat Inspection Act, the Poultry Products Inspection Act, and the Egg Products Inspection Act.

Healthy School Meals Resource System <http://schoolmeals.nal.usda.gov:8001/index.html>

The Healthy School Meals Resource System (HSMRS) provides information to persons working in USDA's Child Nutrition Programs. It is developed by the [National Agricultural Library's](#) Food and Nutrition Information Center and the [University of Maryland](#) Department of [Nutrition and Food Science](#) in collaboration with [USDA's](#) Food and Nutrition Service.

Kentucky Department of Agriculture <http://www.kyagr.com/index.htm>

Kentucky Food Safety Branch [http://publichealth.state.ky.us/food\\_advisories.htm](http://publichealth.state.ky.us/food_advisories.htm)

The Food Safety Branch operates under the Kentucky Cabinet for Health Services, Department for Public Health and is mandated by law (KRS Chapter 217) to protect consumers from the sale of adulterated, misbranded and falsely labeled foods and food products.

USDA Commodity Fact Sheets - <http://www.fns.usda.gov/fdd/facts/schfacts/cats.htm>

This web site contains over 100 fact sheets about USDA commodity foods. Each fact sheet provides basic information that will help school food service personnel make the best use of donated foods. Additionally, this information can simplify ordering and serve as a ready reference for the nutrient content of USDA's commodities.

USDA Commodity Recipe Exchange <http://www.fns.usda.gov/fdd/recipes/recipes.htm>

This Commodity Recipe Exchange is an interactive resource for school food service personnel to



find new and different ways to prepare commodities and other foods. It is also a place for schools to share creative and innovative recipes that have been well-received by their students.

USDA Food Buying Guide - <http://schoolmeals.nal.usda.gov/FBG/buyingguide.html>

FBG information includes recipe analysis, child nutrition labeling and food purchasing. Also provides a resource section that includes useful web pages and information on food service, food preparation, food safety and menu planning publications.

USDA Nutrient Database for Standard Reference

[http://www.nal.usda.gov/fnic/foodcomp/Data/SR14/wtrank/wt\\_rank.html](http://www.nal.usda.gov/fnic/foodcomp/Data/SR14/wtrank/wt_rank.html)

This directory contains reports of selected food items and nutrients in SR14. These reports are sorted either by food description or in descending order by nutrient content in terms of common household measures. The food items and weights in these reports are adapted from those in the upcoming revision of Home and Garden Bulletin No. 72, Nutritive Value of Foods.